



Introducing Online Timesheets

If you haven't already seen it, our website has had a facelift! www.kbgc.com.au

Apart from a fresh new look, updated information and some new photos, we now have:

- a fixtures calendar where you can see what's scheduled when, and
- a link with our Facebook site, displaying news including regular results.

The site also includes a Members Area with a link to our new online booking system and a demonstration to show you how easy it is. From 4 April, you will be able to use this link to:

- book Wednesday, Friday, Saturday & Sunday tee times for the next two weeks (the first online booking sheet is for Saturday 18 April – the paper sheets are already in the shop for the fortnight before),
- see what times you/others already have booked,
- see a live leaderboard when playing in a competition, and
- view the results after the competition closes.

Bookings for Tuesdays and Thursdays will also go online during May.

If you don't have internet access, don't worry, there are alternative ways to book:

- get another person from your group to book you in – at the same time they make their own booking or later,
- speak to Marissa, Amanda or Brett who can also book you in, or
- use the computer in the Pro Shop or outside the office.

Getting started – before you can book

In order to book online, we need your email address in the Slice system, where all our member records are kept. If you're not sure whether we have your email address already, please check with the Office.

On 3 April, Slice will email you with your personal login details, which consist of:

- your user name (easy to remember – its your Golflink number), and
- an initial password (this is system generated).

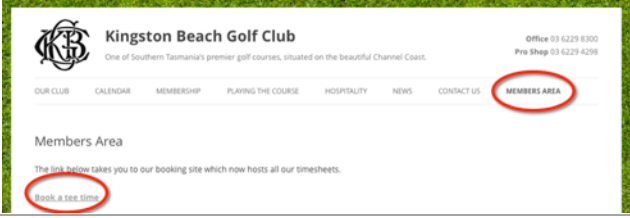
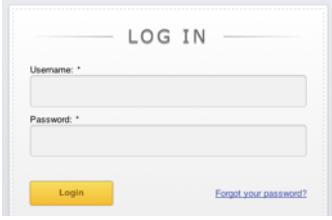
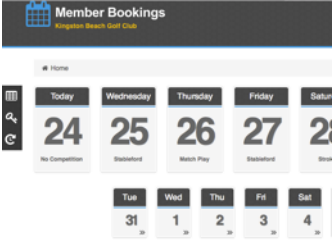
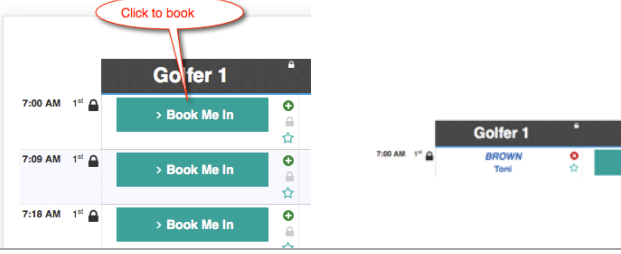
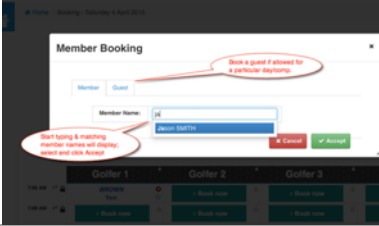
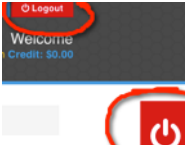
Your email address

Having your email address in our system means you will receive our regular email communications such as the Tee Talk, announcements such as meals nights or Social Club events.

If you **do not wish to receive any other email** messages from the Club, let Marissa or Amanda know and they will make the necessary adjustment in Slice. You will still receive an email with your initial login details, and any future password reset would also be sent to the email address. This is a requirement of the booking system.

To book a tee time

Follow these steps to access the booking site from 4 April, and book from 18 April.

| Step | Action |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <p>Access our website, select the Members Area, then click 'Book a tee time'.</p>  |
| 2 | <p>Enter your Username (that's your Golfink number) and your password (as shown in the email you will receive from Slice) then click Login.</p> <p><i>You may want to save this page as a favourite!</i></p>  |
| 3 | <p>Click on the date you wish to book.</p> <p><i>The next 14 days will always be displayed.</i></p>  |
| 4 | <p>Click on 'Book Me In' for the timeslot of your choice.</p>  |
| 5 | <p>Book in others in your group if you wish.</p>  |
| 6 | <p>Logout using one of the buttons in the top right corner.</p>  |